**2024 ASRC Safety Review**

(Policy Related Issues to Address)

As ASRC is becoming fully occupied and operational after the COVID 19 Pandemic, research is now at full scale and speed. Therefore, there is a need to review several safety and policy-related issues that may not be adhered to.

**Fire & Life Safety Related**

1. **Routes of egress** – Emergency Evacuation
	1. LER related – The linear equipment corridor is becoming increasingly populated with equipment to the point where the FDNY inspector is now citing us for obstruction. Furthermore, equipment is beginning to infringe on doors to labs, stairwells, safety showers, fire extinguishers, etc. If you are going to bring new equipment into the building you must assess the appropriate location for it prior to bringing it in; please reach out to Steven Waxman before bringing in the new equipment to the building for help with this assessment. Impeding the flow of foot traffic to the fire stairwells, lab entrances and exits is going to be a safety violation.
2. **Fire Stairwells** – Emergency Evacuation
	1. At no time can you store anything in the stairwell.
	2. At no time should you be transporting chemicals in the stairwell, even non-hazardous ones.
3. **Café Door Access** – In an effort to increase building security, the previously unlocked café door leading in from the vestibule of the front entrance will be locked moving forward. Please go through the front entrance to be cleared by security. If you have any questions, please send them to Mark Hauber.

**Chemical Transport Related**

1. **Chemical transport**
	1. The ASRC was designed so that biological/chemicals/hazardous materials should never be transported in common areas outside of the lab. This includes office space, passenger elevators, stairwells, tea rooms, conference rooms, etc.
	2. All chemicals should be in closed containers, secondary containment (tray on cart, cart with sides, chemical tote, etc.) when being transported. Personal Protective Equipment (PPE) should be worn during transport.
	3. Chemicals should be transported only through the linear equipment hallway (LER) and the freight elevator. The LER is an extension of the lab and is considered actual lab space. It needs to be treated the same way as the lab. Furthermore, it has even more stringent requirements due to it being a formal route of egress for fire and life safety.

**Bike/E-bike-transport devices**

1. The official policy for bicycle and e-bike related storage is being finalized by CCNY Public Safety which has oversight of the ASRC. Currently, no bicycles are to be stored in the building unless they are in an office and/or the individual has permission from public safety to do so. No storage is allowed in egress routes, stairwells and flows of normal foot traffic.

**Linear Equipment Corridor (LER)**

1. Seeing as the LER is an extension of the lab; it is treated as lab space. Despite the incredible views of our neighborhood and the city scape, this is not a location where people can eat, drink, etc.